Guide on using the Grading Page and Co-Mentors

Surrey Practice Learning Platform

www.surreyplp.co.uk

List of Students

Below you can find a list of students that have selected you as their Mentor

Full Name	Email	User name
raf test	rafael@axia.email	raftest1

After the mentor logs in they are able to pick a student they wish to grade. This will take them to this view of their student's dashboard

■ - complete ■ - in progress ■ - requires attention

- Child Nursing - Course Details
- Placement
- Manage Mentors and Tutors
- Reviews
- Action Plan
- Record of Attendance
- Visits and short placements
- Clinical Grading Tool
- Essential Skills Cluster

To grade/mark the student you need to visit the section called "Clinical Grading Tool"

Save Grades

Professional Values	0	1	2	3	4	Mark Awarded
Is able to recognise and work within the limitations of their knowledge and skills and professional boundaries, understanding that they are responsible for their own actions.	Does not recognise own limitations and professional boundaries. Accepts delegated activities that are outside of own role boundaries.	Inconsistency in ability to work within own limitations and professional boundaries. At times accepts delegated activities that are outside of own role boundaries.	Practises within own limitations and professional boundaries, requires help and guidance from others. Accepts delegated activities that are within own role boundaries.	Practises more independently, but within own limitations and professional boundaries. At times recognises areas for own development and seeks additional learning opportunities that are within own role boundaries.	Practices independently but within own limitations and professional boundaries. Takes the initiative to seek out and engage in development activities that are within own role boundaries.	▼

Justification and Rationale for Mark Awarded

Edit ▾

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The mentor you can look at each professional value and according to the provided mark scheme assess the student accordingly. After having assessed the student using the drop down box, a comment can be made proving a Justification and Rationale for that judgement using the text box underneath the mark scheme. To save the grade and feedback that has been awarded please click the "Save Grades" button.

Clinical Grading Tool

Professional Values	0	1	2	3	4	History	Mark Awarded
Is able to recognise and work within the limitations of their knowledge and skills and professional boundaries, understanding that they are responsible for their own actions.	Does not recognise own limitations and professional boundaries. Accepts delegated activities that are outside of own role boundaries.	Inconsistency in ability to work within own limitations and professional boundaries. At times accepts delegated activities that are outside of own role boundaries	Practises within own limitations and professional boundaries, requires help and guidance from others. Accepts delegated activities that are within own role boundaries.	Practises more independently, but within own limitations and professional boundaries. At times recognises areas for own development and seeks additional learning opportunities that are within own role boundaries.	Practices independently but within own limitations and professional boundaries. Takes the initiative to seek out and engage in development activities that are within own role boundaries.	⏱	3

Justification and Rationale for Mark Awarded by raf mentor

Great example practice

The above screenshot is the view that the student will get after you have graded them, as you can see the written feedback is placed underneath their mark.

Co-Mentor Rights

AIM Mentor1	example@axia.email	Child Nursing / Year 1 / example placement	Edit	Delete

Co-Mentors

Add new Mentor

Name	Email	Course/Year/Placement	Actions

A student is able to manage their mentors and tutors and they have the option to add a co-mentor. This feature can be found on the student dashboard on the "manage mentors and tutors" section. Add a co-mentor just by selecting the button and searching for the co-mentor they wish to add.

You are viewing raf test's portfolio

Formative Action Plan

Area of Development. What needs to be achieved

EXAMPLE PLAN

Plan for learning. Details of planned learning experiences and opportunities

EXAMPLE PLAN

Evidence of Achievements

EXAMPLE PLAN

Attachments

Student Signature

raf test
05/04/2016

Co-Mentor Signature

This is the co-mentor view of a student's "action plan", the co-mentor has the ability to sign off a review plan but a mentor will have to approve this decision by signing it off themselves also.

As you can see the co-mentor has now signed the section off but the student's mentor will too have to sign it off to be approved overall.

Now as you can see after the mentor has approved this review, in the actions column at the bottom the status has changed to approved which means it has been confirmed.